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**Job Objective**

To obtain a Sales Agent position that will allow me to utilize my skills and has potential for growth.

**Work Experience:**

Sales Agent, March 2019 – Present

411 Locals (Advertising Company, SEO)

* Resolved problems according to standardized procedures while maintaining courteous manner.
* Informed current and prospective customers of promotions and new or upgraded products.
* Quoted prices and encouraged customers to buy.
* Explained product options, related charges and mandatory disclosures clearly and concisely.
* Used product information, client tools, scripting and rebuttals to overcome resistance.

Sales Agent/ Customer Service, June 2016 – January 2018

Voyage Ala Carte, Teleperformance (Airline Booking)

* Gathered information to determine customer needs.
* Entered relevant customer payment information into computer database system.
* Performed each essential duty adequately.

**Summary of Qualifications:**

* Admirable experience to develop key relationships and market products within community organizations
* Remarkable knowledge of sales procedures
* Outstanding ability to convince customers to buy products
* Ability to present information clearly and concisely
* Profoundly ability to effectively and clearly communicate
* Ability to handle emotionally escalated calls and situations that require empathetic responses
* Strong demonstrated ability to market and sell in multi-product environment
* Excellent interpersonal skills including written, verbal and presentation delivery
* Ability to develop and maintain customer relationships
* Strong computer skills and working knowledge of MS Office applications