**A person posing for the camera

Description automatically generated**

**Jan Michael Y. Santiago**

**Blk2 Lot11, Ilang-ilang Street, Phase1**

**Elysian Homes, Bahay Pari**

**Meycauayan City, Bulacan**

**09958267348**

**mjmysantiago@gmail.comn**

**Career Objective:**

A young, enthusiastic individual who is eager to learn and obtain a job position in the data entry field where exceptional technical and analytical knowledge can be helpful for the improvement of the company

**Personal Data**

Place of birth:  **Manila**

Date of birth: **March 16, 1999**

Age: **21 years old**

Sex: **Male**

Height: **5’5 ft**

Weight: **154 lbs**

Religion: **Catholic**

Civil Status: **Single**

Citizenship: **Filipino**

**Educational Background**

SECONDARY: **Senior High School**

**Technical Vocational Livelihood Track Information and Communication Technologies Strand**

**STI College of Meycauayan (S.Y. 2016-2018)**

**Meycauayan City, Bulacan**

**2016 – 2019**

**Junior High School**

**Meycauayan National High School**

**Meycauayan City Bulacan**

**2012–2016**

ELEMENTARY: **Heritage Homes Elementary School**

**Marilao, Bulacan**

**2011–2012**

**Skills**

* **Good organizational skills**
* **Communication skills**
* **Hardworking and willing to learn**
* **Attention to detail**
* **Computer Literate**

**Character Reference**

**Available upon request.**

*I hereby certify that the above information is true and correct to the best of my knowledge and belief.*

**Jan Michael Y. Santiago**

Applicant