

**Venkatalakshmi Ravi**

**Soft skill Trainer**

**Bachelor's Degree in Civil Engineering( 2012- 2016)**

**JOB EXPERIENCE**

* Communication and life skill trainer @ Next Generation Academy (2017)
* Customer Executive Officer @ Hinduja Global Solution (2016)

**KEY SKILLS PERSONAL SUMMARY**

*Optimistic*A courteous, polite and ambitious trainer who is highly

efficient and has organizational skills. Possessing a good

*Calm*, *efficient & organised* team-spirit and having a passion for providing a good

standard of training for the trainees. A quick learner who

*Friendly disposition sportive &* can absorb new ideas, communicate clearly and

*adaptable* Effectively.

Keen to find a suitable position within an ambitious

Institute where I will be able to start to increase my work

Experience and develop my abilities and skills.

**PERSONAL DETAILS** **DUTIES**

*Venkatalakshmi* **T**o create a student friendly classroom which will be

*D/O Ravi* helpful for the effective communication with the

*114/147 Radio park east street,*  trainees.

*Sanjeevirayanpet,* **I**ntroducing innovative ideas and methods to improve

*Salem-6.*  he creativity of the students.

*D.O.B: 16/12/1993* **C**onducting classroom activities to grasp trainees

*Nationality: Indian*  attention throughout the session.

**A**ssessing the students on monthly basis to notice their

*M: 9543215628* improvement in communication and behaviour.

*E: venkatalakshmiraviresh@gmail.com*

**TRACK RECORD**

* Effectively worked as an organiser of NGEN’s BLOOM. (2017)
* Participated in the Guinness Record Event of “ Largest and Easiest Math Training Class. (2015)
* Won second place in the State Level Basketball tournament. (2012 &2009)