

**Kemesha Blake**

Lot 1082 Abbey Crescent, Cumberland, Gregory Park P.O.,

St. Catherine

Cell: 876-286-0574

Email: Blakekemesha12@gmail.com

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**Objective** To achieve a responsible and managerial level job in progressive work environment where I can make use of my skills and abilities for the development of the organization.

**Experience** **Telecom Maintenance & Rigging Services LTD.**  
1082 Abbey Crescent Cumberland, Gregory Park P.O  
St. Catherine  
*March 2019 – January 2020*  
Assistant Administrative

**Sutherland Global Services Ltd**

6-10, South Camp Road,

Kingston

*September 2017 – May 2018*

Customer Service Representative

**Vxi Jamaica Ltd**

7 Courtney Walsh Dr,

Kingston

*March 2017 – August 2017*

Account Associate

**Telecom Maintenance & Rigging Services LTD.**

1082 Abbey Crescent Cumberland, Gregory Park P.O

St. Catherine

*September 2015 – September 2016*

Assistant Administrative

Bridgeport High School

**Qualifications** High school Diploma

CXC: Electronic Document Preparation, English Language,  
Mathematics, Food & Nutrition , Human & Social Biology, Home  
Management, Physical Education , Physics

**Reference** Robert Blake

(876) 341-1063

Managing Director

Roy Clarke

(876) 997-9771

Managing Director

Jody-Ann Dwyer-Thomas

(876) 530-0920

Supervisor

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[Your Name]

[Street Address, City, ST ZIP Code] [phone] [e-mail]