**Resume of**

TARIKUL ISLAM

Vill + Post: Rajnagor,

Upazila: Satkhira Sadar, Satkhira.

Contact No: 01735-020627

E-mail: tarikul369@gmail.com

Career Objective :

To develop my career in a competitive environment where earnestness, hardworking, discipline and devotion are taken as the cornerstones of success and where I can upgrade myself as well as my career day by day and also can use my academic background and experiences.

**Personal Information:**

Father’s Name : Mannan

Mother’s Name : Jahanara

Permanent Address : Vill: Rajnagor, Post: Rajnagor.

 Upazila: Satkhira Sadar, Dist: Satkhira.

Date of Birth : 10/12/1992

Marital Status : Single

Sex : Male

Religion : Islam

Nationality : Bangladeshi (By birth)

Blood Group : $B^{+}$

Height : 5$’$ - 4'

National ID No : 7752004916

Mobile No : 01735-020627

E-mail : tarikul369@gmail.com

Personality : Self-possessed Enthusiastic, Enduring and have the ability to think and plan  with                eagerness.

Academic Qualifications :

**M. A in English (M.A)**

* Name of the Institution : Satkhira Govt.College, Satkhira.
* Name of the University : National University
* Subject : English
* Passing Year : 2016
* Result : CGPA-2.69 (Out of 4 scale)

**B.A Honours in English**

* Name of the Institution : Satkhira Govt.College, Satkhira.
* Name of the University : National University
* Subject : English
* Passing Year : 2015
* Result : CGPA-2.47 (Out of 4 scale)

**Alim Examination /(H.S.C)**

* Name of the Institution : Agardari Aminia Kamil Madrasah, Satkhira.
* Group : Humanities
* Board : Madrasah
* Passing Year : 2009
* Result : GPA- 3.42 (Out of 5 scale)

**Dakhil Examination /(S.S.C)**

* Name of the Institution : Akhrakhola Mukundapur Dakhil Madrasah, Satkhira.
* Group : Humanities
* Board : Madrasah
* Passing Year : 2007
* Result : GPA- 4.33 (Out of 5 scale)

**Special Skills :**

Computer Skills :1. Have Successfully completed training course on Modern Office Management & Computer Application. (Short hand, Office Management, Communicative English, Business Communication, Life skill, Computer etc.)

GPA : A

2. Have Successfully completed training course on computer Basic & ICT Application Course/Professional Graphic Design Course . . (Ms word, Excel, Power-Point, Internet Utility E-mail, Browsing, Downloads, Searching, Chatting etc).

GPA : A+

 3. Have Successfully completed basic training during three months under the                         auspices of the National Service Program since 01-09-2018 to 30-11-2018.

**Experience :**

1. Have been Successfully Working at Office of the Upazila Animal Resources Officer, Satkhira under the auspices of the National Service Program ‍as a office assistant since 01-12-2018 to still now.

**Language Proficiency:**

I am capable to communicate in Bangla and English both oral and written.

Strength**:**

Strong motivation and commitment for work

Commendable communication and presentation skill.

Reference **:**

 **1. Dr. Zillur Rahman**  **2. Md. Nazrul Islam**

Upazila Animal Resources Officer Head of the Department in English

Satkhira Sadar, Satkhira. Satkhira Govt. College, Satkhira.

Phone : 01717-526411 Phone : 01712-068571

Here I declared that the above information in my CV is correctly described which are true and updated to the best of my knowledge and belief.

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Date : (Tarikul Islam)