Chevelle Amoy Garrick

 Cressor Lane Greater Portmore,St Catherine

 Telephone:18768839231

 Email:cgarrick30@gmail.com

 Objectives

 Highly analytical professional skilled in meeting day to day challenges in a fast paced profit driven industry .Solid ability in juggling multiple priorities and delivering consistent profitable result.Specialized in developing cohesive customer service team driven to propel the ordinary to excellence through attention to detail and delivering result that surpass industry performance standards

 Education:

Windward Primary and Junior high School:1988-2004

Excelsior High School:2004-2009

School of Excellence:2010-2011

Success IT:2011

 Academic Qualification

CXC/Csecs Subject Grade

English Language: 2

Information Technology 2

Human and Social Biology 2

Chemistry 3

Socoal Studies: 3

 Certified in Pc Mechanics

Leadership Academy Certificate

 Technical Skill

Computer Microsoft Office Microsoft Excel Publisher Viso Outlook

Quick books

Outstanding writing skill

Customer service/Telecommunication

 Ticketing Telemarketer

Technical and Sales Support

 Work experience

**Xerox Cooperation**

Naggo Head Portmore

Supervisior

Answering and resolving Customer related issue on a level Two resolution

 Technical Support Representative

**Carib 5 Theatre**

Kingston Jamaica

Cashier

Utilized Tessturia Software to facilitate single ticket sale an group sale

**Advantage Communication**

New Kingston

Technical Support Representative

**Startek Telecommunication ok**

New Kingston

Sales Representative

**VXI Limited**

Courtney Walsh Drive

Sales Representative

**IBEX Global**

 **Pines Portmore**

**Team Lead**

Coach and develop agent through LA Guideline to upskill and create revenue

Driving Statistics for given metrics(KPI)

Managing and leading a team to boost account statistics

Managing administration for lead team

 **References**

Ilane Clarke

Brand Manager

Old Tom Wholesale

18762775502

Julianne Brown

Operation Manager

Securities Limited

18764827629