**CURRICULUM VITAE**

**Mohamed Ismail**

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**E-mail:** **liamsi001@gmail.com**

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**JOB OBJECTIVE**:

 Aim to build a strong career as a bilingual translator in a challenging and progressive environment, where my skills and experience can be utilized effectively.

**ACADAMIC DETAILS**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Degree** | **Course Name** | **Duration From** | **Duration To** | **University/****Institute** | **Course Type** | **Specialization** |
| Graduate | Bachelor of Arts(English) | 01/06/2016 | Perusing | Alagappa UniversityKaraikudi | Distance | English |
| Post Graduate | Master in Arabic | 03/06/2013 | 10/06/2015 | University of Madras | Distance | Modern Arabic |
| Graduate | Bachelor of Arts(Arabic) | 01/09/2008 | 01/06/2012 | Bharathidasan University, Tamilnadu | Full Time | Modern Arabic |
| Fazilat(equivalent to Graduation) | Arabic Research | 01/07/2012 | 01/06/2013 | Darul Uloom Deoband-Nw Delhi | Full Time | Modern Arabic |
| Linguistic (Arabic) | Maulvi | 01/06/2008 | 31/04/2012 | IrshadulUloom ,Perambalur | Part Time | Modern Arabic |
| HSC | - | - | 2016 | Private | - | Arabic |
| SSLC | - | 01/06/2006 | 31/05/2007 | J.F Oriental Higher Secondary School | Full Time | Tamil |

**WORK EXPERIENCE DETAILS:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of Employer** | **Address of**  **Employer** | **Duration**  | **Designation** | **Nature of Duties** | **Salary(INR)** |
| J.F Oriental Higher Secondary School | Trichy Main Road, Pulivalam | 2013-2014 | Teacher | Teaching Modern Arabic Language, Accountant | 15,000/- |
| Al-Munawara Islamic School –(CBSE) | Pudukkottai | 2014-2015 | Teacher | Accountant & Teaching Modern Arabic Language, | 20,000/- |
| Qalam International School | Tiruvallur | 2016-2017 | Teacher | Teaching Modern Arabic Language&Arabic Translator | 22,000/- |
| D&B Technologies and Data Services Pvt Ltd. | 9th Floor, Phase I, Prince Infocity, Rajiv Gandi Salai,Old Mahabalipuram Road, Kandanchavadi,Chennai - 600 096. | 27-Feb-2017 | 24-Feb-2020 | Senior Process Associate (Level 2)&Arabic Translator | 4.5 lakh per Annum |
| Paypal India Pvt Ltd | Futura IT Park, 334, Elcot Sez, Rajiv Gandhi Salai, Chennai, Tamil Nadu 600119, India | 09-Mar-2020 | Till Now  | Customer Identity Advisor 2  | 5.5 lakh per Annum |

**LANGUAGES KNOWN:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Language** | **Read** | **Write** | **Speak** |
| Tamil (mother tongue) | Yes | Yes | Yes |
| English | Yes | Yes | Yes |
| Arabic | Yes | Yes | Yes |
| Hindi | Yes | No | Yes |
| Urdu | Yes | Yes | Yes |

**Computer Skills:**

* **Packages**: Ms-office xp, Tally, Photoshop, Window 7 & 8.

**Others**: In page & Internet Surfing, DCA

* **Special**: Typing of English, Arabic, Tamil (30 words per minute)

**Skills & Expert Area:**

* Teaching Modern Arabic Literature.
* Having strong skill of Arabic Financial documents.
* Proven Experience in bilingual Translation, Proof Reading, editing like visa, passport and all type of cards.
* Operating System data base and Updating Campus Software.
* Having e a Research in Islamic Banking and Arabian Technical Field
* Data handling.

**Strengths:**

* + Can finish work in dead line with Confidence & Time Management
	+ Cultural awareness and sensitivity.
	+ Exceptionally Professional demeanor.
	+ Ability to Work in a fast paced environment and multitask
	+ Good Communication Skills.
	+ Ready to face challenges cheerfully and Self-motivated.
	+ Hardworking, Obedient to Management
	+ Positive with never say-die attitude.

***PERSONAL PROFILE:***

* Father’s Name: Abdul Jabbar. M
* Date of Birth: 27/06/1992
* Place of Birth: Pulivalam
* Nationality: Indian
* Religion: Islam
* Marital Status: Unmarried
* Permanent Address: 2/21A, Gounder Street,Pulivalam,Trichy-621 006

 I, Mohamed Ismail hereby declare that the contents of the Bio- Data are true to the best of my knowledge. I can assure you for the best service, if I am given a chance.

Mohamed Ismail