

Dear Hiring Manager,

I am a hard-working, vibrant professional and team player who has been consistently praised as "focused, energetic and self-motivated" by my peers. Over the course of my career, I have developed proven planning, problem-solving, and communication skills, which I hope to leverage into the specific role at your company. I am also well-spoken and enjoy working with people and creating relationships with my clients.

After reviewing my resume, I hope that you will agree that I am the type of competent and hard-working candidate you are looking for. I look forward to elaborating on how my specific skills and abilities will benefit your organization. Please contact me at 084 428 3358 or via email shane.rsamedia@gmail.com to arrange for a convenient meeting time.

Thank you for your consideration, and I look forward to hearing from you soon.

Sincerely

Johannes Shane Groenewald.