

Denise F. Jabboury

Lebanese
June 3, 1985

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Objective

To seek the position in the esteemed organization where I can utilize the twelve years of progressive experience and my professional skills for performing efficiently. Quality education blended with sense of responsibility enables me to deliver promising work in the professional environment.

Education

Nov. 2003 – Sep. 2006 : Bachelor degree of Information and Library Science – Lebanese University - Faculty of Information and Documentation (2) - Fanar – Lebanon

Sept.2002 – June 2003 : Certificate: Section sociology – economy
School « Soeurs Maronites de la Sainte Famille, Ecole Notre Dame de l 'Assomption » - Miziara.

Work Experience

2011 – till present : Library responsible at Beirut Arab University - Tripoli Campus.
Work description : cataloging, circulation, reference desk, inter-library loan,
Library course sessions including (library services, use of the library,
Library catalogue, online databases and open access resources,
Activities, schools visit campaigns, etc...)

2007 – 2011 : Librarian at Al Mouna Library – Safadi Foundation Tripoli.

(Public library)

Work description : cataloging, circulation, reference desk, activities, membership
Accounting, e-Library...

Attended Training Sessions

March 2015	: SLA annual conference held at Fairmont Hotel – Abu Dhabi
May 2016	: LLA annual conference held at Lebanese American University – Beirut.
August 2017	: Research techniques and deep web technology held at Beirut Arab University & library of United Nations – Escwa Beirut.
January 2018	: Training on Koha (Library system)
May 2018	: Attended the workshop of: Innovative libraries: Paths to the future At Le commodore Hotel, Beirut Lebanon.
July 2018	: Attended a five days program: Soft skills held at Beirut Arab University Beirut, in collaboration with Mira.Clé.
August 2018	: Attended a three days program: Managerial skills held at Beirut Arab University, Beirut in collaboration with ROUTES.
September 2018	: Workshop about Mendeley, Open Educational resources, Reading lists, By Dr. Mohamad Zuheir Bakaleh – Chief Librarian at United Nations Economic and Social Commission for Western Asia.
November 2019	: Training assignment under the ERASMUS+ programme for one week at University of Porto – Portugal.

Volunteer Experience

2007 - 1 month Stage	: La bibliothèque centrale de l'USEK Université Saint-Esprit de Kaslik.
2006 - 2 months Stage	: Lebanese University, Faculty of Sciences Section -2- Fanar.

Languages

Speak, write and read English, French and Arabic (native language)

Computer skills

- Microsoft Office: Word, Access, Excel,
- Power Point, Front Page
- Koha (Library software)
- Horizon (Library software)
- Berytos (Library software)
- BookCat (Library software)
- Symphony (Library software)
- Internet usage.
- Research methodology and databases.

Hobbies and interests

- Shopping, Travel, Swimming & Music.
- Note : Strong attention to details.

References

-Dr Ahmad Sinjikdar	Academic Past Director - Beirut Arab University
Mob: 03 963 250	
-Safadi Foundation	Tel: 06 411 543
-Beirut Arab University	Tel: 06 222 804