**CURRICULUM VITAE**

**Munna Artist**

**Mobile No: 03242233909**

**Email ID:** munnajeetv@gmail.com

Seeking a challenging position in a competitive Environment where I would be able to demonstrate my intellectual, professional and academic skills to pursue a challenging and rewarding career.

* Address Current Address: Sadha, Post Office Chunian, Tehsil Chunian, Kasur District 
* Date of Birth 01-11-1997
* Marital Status Single
* CNIC No 35303-0000000-0
* Domicile Lahore
* Religion Islam
* Language Urdu & English



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| --- | --- | --- | --- |
| **DEGREE** | **YEAR** | **MARKS** | **INSTITUTE / BOARD** |
| **B.com (Hons)** | 2012 | 3.38 CGPA | Hailey College of Commerce, PU LAHORE |
| **D.com** | 2008 | 72% | Govt. College of Commerce, Okara |
| **Matric (Science)** | 2006 | 59.8% | Govt. Model High School, Renala Khurd |





* Microsoft Office **₪** Preparation of Financial Statements

(Word, Excel, PowerPoint, Access) **₪** Introduction to Business

* Inpage 2000 **₪** Office Correspondences
* Corel Draw 9 **₪** Operation Management
* Adobe Photoshop **₪** Good Communication Skill
* Computer Hardware& Software **₪** Business Research
* Internet Surfing & Browsing



* Import & Export Process
* Business Research on Customer Satisfaction
* Website Designing

It will be furnished on Demand.

**((Thanks for your Precious time))**