

Fastest data entry work
online/offline/CRM
data entry, copy past
work , PDF/image/
scan document to
word/excel file,
internet research ,
etc.



DESCRIPTION	QUANTITY	UNIT PRICE	TAXABLE?	AMOUNT
Aprilaire Dehumidifier for Whole Home Residential 90 Pint Rem <input type="text"/>	2	\$ 1,149.94	<input checked="" type="checkbox"/>	\$ 2,299.88
<input type="text"/>			<input type="checkbox"/>	\$ 0.00
Labor - Standard			<input type="checkbox"/>	\$ 0.00
Labor - Overtime			<input type="checkbox"/>	\$ 0.00
Labor - Holiday			<input type="checkbox"/>	\$ 0.00
Labor - Misc			<input type="checkbox"/>	\$ 0.00
Goodman 95% AFUE 90,000 BTU Downflow 2 Stage Gas Furnace			<input type="checkbox"/>	\$ 0.00
Goodman 2.5 to 3 Ton Air Conditioner Modular Blower Multi Speed			<input type="checkbox"/>	\$ 0.00
Aprilaire Dehumidifier for Whole Home Residential 90 Pint Removal			<input type="checkbox"/>	\$ 0.00
Rheem 2.5 Ton 15 SEER Heat Pump Air Conditioner Condenser			<input type="checkbox"/>	\$ 0.00
Part - Misc			<input type="checkbox"/>	\$ 0.00
<input type="text"/>			<input type="checkbox"/>	\$ 0.00
<input type="text"/>			<input type="checkbox"/>	\$ 0.00

SUBTOTAL \$ 2,299.88

TAX RATE

SALES TAX \$ 0.00

TOTAL \$ 2,299.88

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to complete this contract as specified. Payment will be made as outlined.

Name:

Team:	Online Support
Medium:	Phone
Concern type:	Email-Sales

	Desired Rating	Actual Rating	COMMENTS / NOTES
Customer Service	25%	0%	
<ul style="list-style-type: none"> Personalization <ol style="list-style-type: none"> Acknowledgement Personalized response Professionalism <ol style="list-style-type: none"> Empathy towards the customer Adapted to player's level of understanding and feeling Willingness to assist the player No Dead Air (call)/ No Idle time (chat) Active listening (call)/Reading comprehension Positive scripting 	10 10 10 10 15 15 15		
Sales Strategy	40%	0%	
<ol style="list-style-type: none"> Rapport Building Professional Assertiveness (overcoming objections) Urgency Creativity Upselling 	20 20 20 20 20		
Communication Skills	10%	0%	
<ol style="list-style-type: none"> Tone Clarity Diction 	35 35 30		
Product Knowledge	25%	0%	
<ul style="list-style-type: none"> Information <ol style="list-style-type: none"> Incorrect information Missed questions Incomplete Information Procedure <ol style="list-style-type: none"> Non-compliance (excluding items under auto failures and ZTP with I.R) Documentation Incomeplete documentation 		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
AUTO FAIL (Drop Down List)			

OVERALL ASSESSMENT

0%

	A	B	C	D	E	F	G	H	I
1	Customer Last Name	Customer First Name	Sales Agent	Selling Price	Loan Term	Interest Rate	Down Payment	Loan Amount	Loan Status
2	Abbey	Bill	Roberts	\$ 348,900	30	5.25%	\$87,225.00	\$ 261,675	Approved
3	Abel	John	Allan	\$ 305,650	15	4.50%	\$45,847.50	\$ 259,803	Approved
4	Abney	Linda	Roberts	\$ 204,950	15	4.50%	\$30,742.50	\$ 174,208	In Review
5	Acord	Tom	Allan	\$ 183,000					
6	Albert	Elizabeth	Roberts	\$ 335,650					
7	Allbright	Robert	Allen	\$ 695,050					
8	Allen	Jill	Roberts	\$ 325,050					
9	Atkins	Tim	Allan	\$ 446,000					
10	Ayers	Tammy	Roberts	\$ 163,000					
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									

? X

Loans

Customer Last Name:

Customer First Name:

Sales Agent:

Selling Price:

Loan Term:

Interest Rate:

Down Payment:

Loan Amount: \$ 261,675

Loan Status:

1 of 9

File Home Analy: Insert Page l Form Data Reviw View Develk

Paste Font Alignment Number Styles Cells Editing New Group

Form


G26

	A	B	C	D	E
2	Employee Database				
3	Date	Emp Id	Name	Designation	KRA
4	1-Nov-18	1101	ARUN	MIS-OPERATION	SALES
5	1-Nov-18	1102	ASHOK	OPERATION	PHP
6	3-Nov-18	1103	BISWAS	SOFTWARE ENG	JAVA
7	3-Nov-18	1104	DINESH	SME	MAILS
8	3-Nov-18	1105	ESHWAR	PROGRAMMER	C++
9	6-Nov-18	1106	FAHAD	PROGRAMMER	DOT NET
10	6-Nov-18	1107	GANGA	SOFTWARE ASSOCIATE	TESTING
11	8-Nov-18	1108	HEMA	NETWORK ENG	SERVER
12	8-Nov-18	1109	FARZANA	SALES EXECUTIVE	SALES
13	8-Nov-18	1110	AYESH	SALES EXECUTIVE	AMAZON
14	9-Nov-18	1111	PRAVEEN	SALES EXECUTIVE	AMAZON
15	9-Nov-18	1109	FARZANA	SALES EXECUTIVE	AMAZON
16	10-Nov-18	1112	VISHAL	SALES EXECUTIVE	GROFFERS
17	10-Nov-18	1113	VISHNU	SALES EXECUTIVE	PAYTM
18	10-Nov-18	1114	KRISHNA	SALES EXECUTIVE	PAYTM
19	10-Nov-18	1115	ABHISHEK	SALES EXECUTIVE	MYNTRA
20	11-Nov-18	1109	FARZANA	SALES EXECUTIVE	AMAZON
21	11-Nov-18	1116	FARZANA BANU	SALES EXECUTIVE	MYNTRA
22	11-Nov-18	1116	FARZANA BANU	SALES EXECUTIVE	MYNTRA
23	11-Nov-18	1116	FARZANA BANU	SALES EXECUTIVE	MYNTRA
24					

Data Entry Form in Excel

File Home Analyze Insert Page Layout Formulas Data Review View Developer

Clipboard Font Alignment Number Styles Cells Editing New Group



	A	B	C	D
2	Employee Database			
3	Date	Emp Id	Name	Designation
4	1-Nov-18	1101	ARUN	MIS-OPERATION
5	1-Nov-18	1102	ASHOK	OPERATION
6	3-Nov-18	1103	BISWAS	SOFTWARE
7	3-Nov-18	1104	DINESH	SME
8	3-Nov-18	1105	ESHWAR	PROGRAMMER
9	6-Nov-18	1106	FAHAD	PROGRAMMER
10	6-Nov-18	1107	GANGA	SOFTWARE ASS
11	8-Nov-18	1108	HEMA	NETWORK I
12	8-Nov-18	1109	FARZANA	SALES EXECU
13	8-Nov-18	1110	AYESH	SALES EXECU

Sheet1

Date:

Emp Id:

Name:

Designation:

KRA:

1 of 21

New

Delete

Restore

Find Prev

Find Next

Criteria

Close

Excel Data Entry Form

Reference No

8769

Firstname

Meryem

Surname

Holyway

Address

56 Johnny High Way

Post Code

7654JU

Telephone

07854312562

Date Reg

15/12/2018

Prove of ID

Pilot Licence

Member Type

Monthly

Member Fees

25

Firstname	Surname	Address	Post Code	Telephone	Date Reg	Prove of ID	Member Type	Member Fees
Paul	Oamen	15 Dalij Way	45 HH	7896541232	15/12/2018	Pilot Licence	Annual	145
Paul	Oamen	15 Dalij Way	45 HH	7896541232	15/12/2018	Pilot Licence	Annual	145
Johnny	Goodman	3 Kinglands Close	33HH	1235698743	15/12/2018	Student ID	Annual	145
Meryem	Holyway	56 Johnny High Way	7654JU	7854312562	15/12/2018	Pilot Lic	Monthly	25
Meryem	Holyway	56 Johnny High Way	7654JU	7854312562	15/12/2018	Pilot Lic	Monthly	25
Meryem	Holyway	56 Johnny High Way	7654JU	7854312562	15/12/2018	Pilot Lic	Monthly	25
Meryem	Holyway	56 Johnny High Way	7654JU	7854312562	15/12/2018	Pilot Lic	Monthly	25
Meryem	Holyway	56 Johnny High Way	7654JU	7854312562	15/12/2018	Pilot Lic	Monthly	25
Meryem	Holyway	56 Johnny High Way	7654JU	7854312562	15/12/2018	Pilot Lic	Monthly	25
Meryem	Holyway	56 Johnny High Way	7654JU	7854312562	15/12/2018	Pilot Lic	Monthly	25

Add Record

Reset

Delete

Exit

Excel Data Entry Form With Search Function

Reference No	4568
Firstname	Dynamic
Surname	Hunter
Address	12 Godwin Close, Say Hello to my little friend
Post Code	4444
Telephone	5482198334
Date Reg	07/04/2019
Prove of ID	Passport
Member Type	Annual
Member Fee	125

Search 4568

Reference No	Firstname	Surname	Address	Post Code	Telephone	Date Reg	Prove of ID	Member Type	Member Fee
4568	Dynamic	Hunter	12 Godwin Close, Say	4444	5482198334	07/04/2019	Passport	Annual	125
4569	John	Doe	123 Main St, London	SW1A 1AA	020 7123 4567	01/01/2018	Passport	Monthly	50
4570	Jane	Smith	456 High St, London	SE1 1AA	020 7890 1234	02/02/2019	Passport	Monthly	50
4571	Bob	Johnson	789 Park Ave, London	W1A 1AA	020 3210 9876	03/03/2018	Passport	Monthly	50
4572	Alice	Williams	101 Queen St, London	E1 1AA	020 6543 2109	04/04/2019	Passport	Monthly	50
4573	Charlie	Brown	202 King St, London	W2 1AA	020 9876 5432	05/05/2018	Passport	Monthly	50
4574	Diana	Green	303 Queen St, London	E2 1AA	020 3210 9876	06/06/2019	Passport	Monthly	50
4575	Frank	White	404 High St, London	W3 1AA	020 6543 2109	07/07/2018	Passport	Monthly	50
4576	Grace	Black	505 Park Ave, London	E3 1AA	020 9876 5432	08/08/2019	Passport	Monthly	50
4577	Henry	Grey	606 Queen St, London	W4 1AA	020 3210 9876	09/09/2018	Passport	Monthly	50
4578	Ivy	Gold	707 King St, London	E4 1AA	020 6543 2109	10/10/2019	Passport	Monthly	50
4579	Jack	Silver	808 High St, London	W5 1AA	020 9876 5432	11/11/2018	Passport	Monthly	50
4580	Karen	Bronze	909 Queen St, London	E5 1AA	020 3210 9876	12/12/2019	Passport	Monthly	50
4581	Leo	Platinum	1010 King St, London	W6 1AA	020 6543 2109	13/13/2018	Passport	Monthly	50
4582	Mia	Gold	1111 High St, London	E6 1AA	020 9876 5432	14/14/2019	Passport	Monthly	50
4583	Noah	Silver	1212 Queen St, London	W7 1AA	020 3210 9876	15/15/2018	Passport	Monthly	50
4584	Oliver	Bronze	1313 King St, London	E7 1AA	020 6543 2109	16/16/2019	Passport	Monthly	50
4585	Peter	Platinum	1414 High St, London	W8 1AA	020 9876 5432	17/17/2018	Passport	Monthly	50
4586	Quinn	Gold	1515 Queen St, London	E8 1AA	020 3210 9876	18/18/2019	Passport	Monthly	50
4587	Rachel	Silver	1616 King St, London	W9 1AA	020 6543 2109	19/19/2018	Passport	Monthly	50
4588	Sam	Bronze	1717 High St, London	E9 1AA	020 9876 5432	20/20/2019	Passport	Monthly	50
4589	Tina	Platinum	1818 Queen St, London	W10 1AA	020 3210 9876	21/21/2018	Passport	Monthly	50
4590	Uma	Gold	1919 King St, London	E10 1AA	020 6543 2109	22/22/2019	Passport	Monthly	50
4591	Victor	Silver	2020 High St, London	W11 1AA	020 9876 5432	23/23/2018	Passport	Monthly	50
4592	Wendy	Bronze	2121 Queen St, London	E11 1AA	020 3210 9876	24/24/2019	Passport	Monthly	50
4593	Xavier	Platinum	2222 King St, London	W12 1AA	020 6543 2109	25/25/2018	Passport	Monthly	50
4594	Yvonne	Gold	2323 High St, London	E12 1AA	020 9876 5432	26/26/2019	Passport	Monthly	50
4595	Zoe	Silver	2424 Queen St, London	W13 1AA	020 3210 9876	27/27/2018	Passport	Monthly	50
4596	Adam	Bronze	2525 King St, London	E13 1AA	020 6543 2109	28/28/2019	Passport	Monthly	50
4597	Eve	Platinum	2626 High St, London	W14 1AA	020 9876 5432	29/29/2018	Passport	Monthly	50
4598	Frank	Gold	2727 Queen St, London	E14 1AA	020 3210 9876	30/30/2019	Passport	Monthly	50
4599	Grace	Silver	2828 King St, London	W15 1AA	020 6543 2109	31/31/2018	Passport	Monthly	50
4600	Henry	Bronze	2929 High St, London	E15 1AA	020 9876 5432	01/01/2019	Passport	Monthly	50
4601	Ivy	Platinum	3030 Queen St, London	W16 1AA	020 3210 9876	02/02/2018	Passport	Monthly	50
4602	Jack	Gold	3131 King St, London	E16 1AA	020 6543 2109	03/03/2019	Passport	Monthly	50
4603	Karen	Silver	3232 High St, London	W17 1AA	020 9876 5432	04/04/2018	Passport	Monthly	50
4604	Leo	Bronze	3333 Queen St, London	E17 1AA	020 3210 9876	05/05/2019	Passport	Monthly	50
4605	Mia	Platinum	3434 King St, London	W18 1AA	020 6543 2109	06/06/2018	Passport	Monthly	50
4606	Noah	Gold	3535 High St, London	E18 1AA	020 9876 5432	07/07/2019	Passport	Monthly	50
4607	Oliver	Silver	3636 Queen St, London	W19 1AA	020 3210 9876	08/08/2018	Passport	Monthly	50
4608	Peter	Bronze	3737 King St, London	E19 1AA	020 6543 2109	09/09/2019	Passport	Monthly	50
4609	Quinn	Platinum	3838 High St, London	W20 1AA	020 9876 5432	10/10/2018	Passport	Monthly	50
4610	Rachel	Gold	3939 Queen St, London	E20 1AA	020 3210 9876	11/11/2019	Passport	Monthly	50
4611	Sam	Silver	4040 King St, London	W21 1AA	020 6543 2109	12/12/2018	Passport	Monthly	50
4612	Tina	Bronze	4141 High St, London	E21 1AA	020 9876 5432	13/13/2019	Passport	Monthly	50
4613	Uma	Platinum	4242 Queen St, London	W22 1AA	020 3210 9876	14/14/2018	Passport	Monthly	50
4614	Victor	Gold	4343 King St, London	E22 1AA	020 6543 2109	15/15/2019	Passport	Monthly	50
4615	Wendy	Silver	4444 High St, London	W23 1AA	020 9876 5432	16/16/2018	Passport	Monthly	50
4616	Xavier	Bronze	4545 Queen St, London	E23 1AA	020 3210 9876	17/17/2019	Passport	Monthly	50
4617	Yvonne	Platinum	4646 King St, London	W24 1AA	020 6543 2109	18/18/2018	Passport	Monthly	50
4618	Zoe	Gold	4747 High St, London	E24 1AA	020 9876 5432	19/19/2019	Passport	Monthly	50
4619	Adam	Silver	4848 Queen St, London	W25 1AA	020 3210 9876	20/20/2018	Passport	Monthly	50
4620	Eve	Bronze	4949 King St, London	E25 1AA	020 6543 2109	21/21/2019	Passport	Monthly	50
4621	Frank	Platinum	5050 High St, London	W26 1AA	020 9876 5432	22/22/2018	Passport	Monthly	50
4622	Grace	Gold	5151 Queen St, London	E26 1AA	020 3210 9876	23/23/2019	Passport	Monthly	50
4623	Henry	Silver	5252 King St, London	W27 1AA	020 6543 2109	24/24/2018	Passport	Monthly	50
4624	Ivy	Bronze	5353 High St, London	E27 1AA	020 9876 5432	25/25/2019	Passport	Monthly	50
4625	Jack	Platinum	5454 Queen St, London	W28 1AA	020 3210 9876	26/26/2018	Passport	Monthly	50
4626	Karen	Gold	5555 King St, London	E28 1AA	020 6543 2109	27/27/2019	Passport	Monthly	50
4627	Leo	Silver	5656 High St, London	W29 1AA	020 9876 5432	28/28/2018	Passport	Monthly	50
4628	Mia	Bronze	5757 Queen St, London	E29 1AA	020 3210 9876	29/29/2019	Passport	Monthly	50
4629	Noah	Platinum	5858 King St, London	W30 1AA	020 6543 2109	30/30/2018	Passport	Monthly	50
4630	Oliver	Gold	5959 High St, London	E30 1AA	020 9876 5432	31/31/2019	Passport	Monthly	50
4631	Peter	Silver	6060 Queen St, London	W31 1AA	020 3210 9876	01/01/2018	Passport	Monthly	50
4632	Quinn	Bronze	6161 King St, London	E31 1AA	020 6543 2109	02/02/2019	Passport	Monthly	50
4633	Rachel	Platinum	6262 High St, London	W32 1AA	020 9876 5432	03/03/2018	Passport	Monthly	50
4634	Sam	Gold	6363 Queen St, London	E32 1AA	020 3210 9876	04/04/2019	Passport	Monthly	50
4635	Tina	Silver	6464 King St, London	W33 1AA	020 6543 2109	05/05/2018	Passport	Monthly	50
4636	Uma	Bronze	6565 High St, London	E33 1AA	020 9876 5432	06/06/2019	Passport	Monthly	50
4637	Victor	Platinum	6666 Queen St, London	W34 1AA	020 3210 9876	07/07/2018	Passport	Monthly	50
4638	Yvonne	Gold	6767 King St, London	E34 1AA	020 6543 2109	08/08/2019	Passport	Monthly	50
4639	Zoe	Silver	6868 High St, London	W35 1AA	020 9876 5432	09/09/2018	Passport	Monthly	50
4640	Adam	Bronze	6969 Queen St, London	E35 1AA	020 3210 9876	10/10/2019	Passport	Monthly	50
4641	Eve	Platinum	7070 King St, London	W36 1AA	020 6543 2109	11/11/2018	Passport	Monthly	50
4642	Frank	Gold	7171 High St, London	E36 1AA	020 9876 5432	12/12/2019	Passport	Monthly	50
4643	Grace	Silver	7272 Queen St, London	W37 1AA	020 3210 9876	13/13/2018	Passport	Monthly	50
4644	Henry	Bronze	7373 King St, London	E37 1AA	020 6543 2109	14/14/2019	Passport	Monthly	50
4645	Ivy	Platinum	7474 High St, London	W38 1AA	020 9876 5432	15/15/2018	Passport	Monthly	50
4646	Jack	Gold	7575 Queen St, London	E38 1AA	020 3210 9876	16/16/2019	Passport	Monthly	50
4647	Karen	Silver	7676 King St, London	W39 1AA	020 6543 2109	17/17/2018	Passport	Monthly	50
4648	Leo	Bronze	7777 High St, London	E39 1AA	020 9876 5432	18/18/2019	Passport	Monthly	50
4649	Mia	Platinum	7878 Queen St, London	W40 1AA	020 3210 9876	19/19/2018	Passport	Monthly	50
4650	Noah	Gold	7979 King St, London	E40 1AA	020 6543 2109	20/20/2019	Passport	Monthly	50
4651	Oliver	Silver	8080 High St, London	W41 1AA	020 9876 5432	21/21/2018	Passport	Monthly	50
4652	Peter	Bronze	8181 Queen St, London	E41 1AA	020 3210 9876	22/22/2019	Passport	Monthly	50
4653	Quinn	Platinum	8282 King St, London	W42 1AA	020 6543 2109	23/23/2018	Passport	Monthly	50
4654	Rachel	Gold	8383 High St, London	E42 1AA	020 9876 5432	24/24/2019	Passport	Monthly	50
4655	Sam	Silver	8484 Queen St, London	W43 1AA	020 3210 9876	25/25/2018	Passport	Monthly	50
4656	Tina	Bronze	8585 King St, London	E43 1AA	020 6543 2109	26/26/2019	Passport	Monthly	50
4657	Uma	Platinum	8686 High St, London	W44 1AA	020 9876 5432	27/27/2018	Passport	Monthly	50
4658	Victor	Gold	8787 Queen St, London	E44 1AA	020 3210 9876	28/28/2019	Passport	Monthly	50
4659	Yvonne	Silver	8888 King St, London	W45 1AA	020 6543 2109	29/29/2018	Passport	Monthly	50
4660	Zoe	Bronze	8989 High St, London	E45 1AA	020 9876 5432	30/30/2019	Passport	Monthly	50
4661	Adam	Platinum	9090 Queen St, London	W46 1AA	020 3210 9876	31/31/2018	Passport	Monthly	50
4662	Eve	Gold	9191 King St, London	E46 1AA	020 6543 2109	01/01/2019	Passport	Monthly	50
4663	Frank	Silver	9292 High St, London	W47 1AA	020 9876 5432	02/02/2018	Passport	Monthly	50
4664	Grace	Bronze	9393 Queen St, London	E47 1AA	020 3210 9876	03/03/2019	Passport	Monthly	50
4665	Henry	Platinum	9494 King St, London	W48 1AA	020 6543 2109	04/04/2018	Passport	Monthly	50
4666	Ivy	Gold	9595 High St, London	E48 1AA	020 9876 5432	05/05/2019	Passport	Monthly	50
4667	Jack	Silver	9696 Queen St, London	W49 1AA	020 3210 9876	06/06/2018	Passport	Monthly	50
4668	Karen	Bronze	9797 King St, London	E49 1AA	020 6543 2109	07/07/2019	Passport	Monthly	50
4669	Leo	Platinum	9898 High St, London	W50 1AA	020 9876 5432	08/08/2018	Passport	Monthly	50
4670	Mia	Gold	9999 Queen St, London	E50 1AA	020 3210 9876	09/09/2019	Passport	Monthly	50
4671	Noah	Silver	10000 King St, London	W51 1AA	020 6543 2109	10/10/2018	Passport	Monthly	50

Add New

Search

Print

Reset

Delete

Exit