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**PROFESSIONAL PROFILE**

I am a highly-motivated professional with strong work ethics and communication skills acquired through study and work. I thrive even in a high-pressure and deadline-driven environment. I am always looking for a flexible and modern working environment that would be helpful in my personal and career growth.

**WORK EXPERIENCE**

**Financial Advisor** - Pru Life UK

May 2017 – present

* Prepare insurance-investment proposals to a variety of prospect clients
* Meet, plan and discuss financial planning to clients
* Learn and partake from continuing financial literacy programs
* Answer client inquiries through phone calls and emails
* Update/Process clients’ contract amendments and/or requests
* Invite potential financial advisors to trainings and seminars

**Financial/Credit Analyst** - Orix Metro Leasing and Finance Corporation

July 2016 – August 2018

* Prepare financial reports of existing and prospect clients of the company
* Assess the financial stability of debtors alongside their liquidity and leverage conditions
* Conduct industry studies and update their corresponding market outlook
* Answer emails and update status reports to account officers and immediate supervisors

**AWARD/RECOGNITION**

**Certified Bookkeeper**

Technical Education and Skills Development Authority

Department of Labor and Employment

Certified No. 15070203019308

**EDUCATION**

**Bachelor in Laws – Juris Doctor**

**University of San Carlos – Downtown Campus**

P. del Rosario St., Cebu City

2018-present

**Tertiary Education:**

**University of San Carlos – Downtown Campus**

P. del Rosario St, Cebu City

*Bachelor of Science in Accounting Technology*

2012-2016

**Secondary Education:**

**St. Theresa’s College - Cebu**

Don Ramon Aboitiz St., Cebu City

2008-2012

**85 JUAN LUNA AVENUE, BRGY. KASAMBAGAN, CEBU CITY, CEBU**

**maaliyagmacaraeg@gmail.com**

**+63 995 - 587 - 5187**

**MAA-LIYA G. MACARAEG**

**REFERENCES**

**ORIX METRO FINANCE AND LEASING CORP.**

**AUDREY JOY AUSTRIA**

Assistant Manager, Credit Evaluation Department

+63 917 – 825 - 7931

**PRU LIFE U.K.**

**CHERRIE SANTOS**

Branch Manager (Vineyard Branch)

+63 917 – 321 - 3111

**SEMINARS AND TRAININGS ATTENDED**

**Accounting Derivatives Convention**

**“Derivatives: Unraveled”**

University of San Carlos Downtown Campus Wrocklage Area

**Leap and Beat the Odds: Capturing the Accounting Vision, Gearing towards ASEAN Integration**

SM City Cebu Trade Hall

Mabolo, Cebu City

2014

**Pasundayag “Harness the Odds: Create. Persist. Achieve”**

JCenter – Convention Hall

Second Accountancy Convention – USC

September 10, 2015

**Financial Literacy Caravan**

Junior Financial Executives- USC Chapter

Paknaan Gym, Mandaue City

July 24, 2015

**Campus Tour 2015: Professional Roadmap of a Financial Executive**

Financial Executives

The Gallery, Ayala Center Cebu

July 31, 2015

**International Conference on Business and Economics**

Michael Ricarts Bldg. University of San Carlos – Talamban Campus

February 13, 2016