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## Alina Ali

### Medical Billing Analyst

*Quality of work is directly related to the quality of a Person's Character*

### CAREER OBJECTIVES

To contribute towards the growth and development of a dynamic organization and work in challenging environment where opportunities to grow both personally and professionally are ample and where I can utilize my knowledge, skills and integrated experience effectively and efficiently.

### ABOUT ME

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**DOB:** 23.10.1990

Lahore-Pakistan

Marital Status-Married

Children-Yes

#### Education:

2007: Matric (Science)-BISE Lahore

2009: I.Com -BISE Lahore

2011: B.Com-BISE Lahore

2011 – 2013: M.Com (Sargodha University)

### Previous Work

#### **Cure MD**

3 years' experience as a Senior Accounts Management Analyst (May 2013-June 2016)

- I Majorly Worked on Commercial, MCR's and MCD's denials, paper submission denials, insurance claim specific letters and appeals.
- complete knowledge about eligibilities, MCR, MCD and HMO plans.
- Complete knowledge about ICD 10, LCD and CPT's CCI conflicts.
- To produce and submit claims to insurance companies using coded data.
- Complete knowledge about ERA's and EOB's, speedy in electronic and manual payment postings.
- Working directly with the insurance company, healthcare provider, and patient to get claims paid.
- Reviewing and appealing unpaid and denied claims.
- Handling collections on unpaid claims and low reimbursed claims.
- Worked on professional & institutional Claims.

#### **Trans Cure LLC**

2 years' experience as a Senior Analyst (June, 2016-August, 2018)

- Managed a whole client here with a team of up to 6 members
- Majorly worked on denials, payments, claims aging and patient statements of a newly lived client.
- Give training to fresh resources about all things related to medical coding.

#### **Exponere Billing**

2.5 years' experience as a Team Lead. (August, 2018- Currently Working)

- I am working as a Team Lead a team of up to 7 members.
- Managing Cardiology surgeons based 4 clients including professional + institutional billing, working on client's management, minimizing ration of denials and rejections, monthly payments and ageing, client requested reports and all other tasks related to production and sometimes related to A/R calling.



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## Strengths And Skills

- Experienced to smoothly work on different billing software's E.G ECW, Health Fusion, Next Gen, EPaces, CureMd Software and EPaces.
- Twitter & Face book & Google+ Expert
- Capable of delivering projects in time
- Capable of tracking multiple projects without sacrificing quality.
- Monitoring and Assigning work to team
- Making decisions on various challenging issues that arise on a daily basis

## Computer Skills

- Search Engine Optimization (SEO)
- Twitter & Face book & Google+ Expert
- Micro Soft Office (MS Word, MS Excel, MS Power Point, MS Access)

## Personal Interests

- Interest in current affairs.
- Interaction of computer software.
- Interest in learning MS Excel tricks
- Surfing the internet and digging out the solution for computer
- Typing Speed (25-30 words per minute)

## Languages

- English
- Urdu
- Punjabi