

Yashfa Syed

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PERSONAL PROFILE

I am an undergraduate student, majoring in Economics from Comsats University Islamabad, with an additional knowledge of machine learning, project management, business and proofreading. I am seeking an opportunity with an eye on future approach to contribute for the progress of a leading organization.

PROFESSIONAL EXPERIENCE

Jul 2019 – 2021 **Editor and Proofreader (Freelance) - Austin Macaulay Publishers**

Editing and proofreader manuscripts by young and experienced writers

July 2020 – Sep 2020 **Sales Executive (Home-based) – Tribe Consulting**

PR dealing

Jun 2017 – Aug 2018 **Content Writer (Freelance) – Fiverr**

Content writing

Article writing

Academic writing

Content creating

EDUCATION

2020– Current **BSc Economics, Comsats University Islamabad**

2020 – Current **ACCA**

2019 – 2020 **GED: Passed all subjects. Uniplace Islamabad**

2014 – 2016 **A levels: Physics, Chemistry, Mathematics, Froebel's International**

2011 – 2014 **GCSE: 8 subjects, Science group, Beaconhouse Educational Complex**

TECHNICAL SKILLS

Machine Learning, Analytical Reasoning, Team Work and Team Building, Microsoft Office, Content Creation.

COMMUNICATION SKILLS

Debating, Public Speaking, Leadership, Creativity, Collaborative, Adaptability, Negotiation, Relationship Building

LANGUAGES

- English (Fluent)
 - Urdu (native)
 - French (beginner)
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INTEREST AND HOBBIES

I am an avid reader with a love for books since the age of 7. This habit has developed a strong affiliation to people which allows me to connect with them on a deeper level. I am also an ardent fan of sports and have played football, basketball, volleyball and athletics. By playing these sports I have developed a sense of sportsmanship that has allowed me to grow as an individual. I am also a keen swimmer and thus have developed discipline which has aided throughout my life in matters of great trouble.

References are available on request.