

**RACHEAL COMMEY****OBJECTIVE**

I am an experienced SAP SuccessFactors Consultant with a demonstrated history of working in the Computer Software Industry, skilled in Microsoft Office, Teamwork, and SAP Consulting, among others. I have a strong business professional background with a bachelor's degree in Information Studies and Psychology from the University of Ghana. It is my goal to use the resources available to me to become the best that I can be and bring success to every organization I work with.

---

**EDUCATIONAL  
BACKGROUND  
AND  
CERTIFICATE**

- **University of Ghana (2012 to 2016)**  
*Bachelor of Arts in Psychology and Information  
Studies Academic Standing: First Class Honors*
- **Ghana National College (2007-2011)**  
*Business (Financial Accounting, Business  
Management, Economics and Elective Mathematics)  
WASSCE: Passed*
- **Certified Application Associate**  
SAP SuccessFactors Recruiting (RCM and  
RMK)  
SAP SuccessFactors Employee Central  
SAP SuccessFactors Onboarding  
SAP SuccessFactors Compensation

---

## **WORK EXPERIENCE**

### **SAP CONSULTING ASSOCIATE (FUNCTIONAL)**

**July 2017 to date**

- Implementation of SAP SuccessFactors Modules and new functionalities
- Determines SAP Best Practice methods and procedures for successful implementation.
- Develop, review, and execute unit, integration, and conversion testing.
- Establish and maintain deal focused trusted relationships with clients and partners to scope, propose, close, and deliver projects.
- Develop strong relationships with client-facing teams and understand the organizational structure and go-to-market approaches.
- Work on support tickets providing solutions to break-fix issues and deployment of operational changes.
- Proactively seek ways to reduce the volume of support work, by identifying common/recurring issues, and proposing improvements.
- Adapts existing methods and procedures to create possible alternative solutions to moderately complex problems.
- Facilitate change and continues improvement.
- Flexible to take on additional tasks.
- Project Risk Analysis
- Project Documentation and Presentation

### **UNIBANK GHANA- INTERN**

**June to July 2015**

- Cheque examination and verification.
- Calculation of daily transaction.
- Contributed to team effort by accomplishing related tasks as needed.
- Providing customers with their balances, interim statements, and funds transfers among others.
- Issuing out ATM's, withdrawal forms and cheque books to customers on demand

**ENVIRONMENTAL PROTECTION****AGENCY -INTERN****June to August 2014**

- Records keeping
- Updating database
- Filing
- Sending electronic mails

**GHANA EDUCATION SERVICE- INTERN****June to July 2015**

- Monitoring and Evaluation
- Assisting with administrative duties
- Research

---

**SKILLS &  
ABILITIES**

- Strong knowledge of SAP SuccessFactors.
- Good understanding of integration with other SAP modules
- Proven ability to work creatively and analytically in a problem-solving environment.
- Experience in SAP- functional modules (Employee Central,

Recruiting, Performance and Goals, Onboarding, Compensation).

- Completed at least 3 significant full systems implementation lifecycle.
- Completed solution configuration for primary module.
- Operated in multi-project, matrix managed environment.
- Experience in project management methodologies.
- Desire to work in an information systems environment.

---

## **HOBBIES**

- Cooking
- Outdoor Games
- Community Service
- Travel