

# **Brian walukhana wanjala**

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## **CAREER OBJECTIVE**

To put my professionalism and skills to work so as to generate additional value to the field of finance and accounting and to the country at large.

## **PERSONAL STRENGTHS**

My strength lies in being patient and resilient, independent, highly organized and able to prioritize assignments, planning out my duties, excellent team player, and giving accurate and reliable reports to enable a balanced and objective assessment of the organization's strategy.

### **Personal Details:**

Date of Birth: 10<sup>th</sup> Nov 1993

Marital Status: Single

### **Education and Professional Qualification:**

- Bachelor of Science in Economics & Statistics– Egerton university, Second class honours, September 2013- December 2017.
- Certified Public Accountant Finalist,(CPA K).
- Kenya Certificate of Secondary Education, Grade B (Plus) Kimilili boys high school, Year 2008-2011.

### **Key Professional Skills and Competencies:**

- Knowledge and skills in financial matters.
- Certified Public Accountant..
- Competence in Computerized Accounting programs; QuickBooks, Sage, Pastel, Ms-office packages ,the sun system and SAP.
- Knowledge in all accepted accounting principles.
- Expertise in filling all returns; VAT, PAYE, NSSF &NHIF.
- Comprehensive understanding of accounting control principles and analytical methods, able to explain complex financial terms to non-technical people.
- Familiarity with basic bookkeeping procedures and experience dealing with cash flow forecasting and all types of financial statement.
- Result driven, exercising professionalism and ability to adapt and learn new skill.
- Excellent interpersonal and effective communication skills with a good command of English and Swahili
- Effective team leader with excellent interpersonal skills.
- Highly flexible with a passion for performance, team play and achievement in a competitive environment.

## **PROFESSIONAL EXPERIENCE**

**February 2017-2018 July**

**Geothermal development company**

Position: Accountant III

Duties

- Provide weekly reports on field inventory consumption and receipts(Hardware materials)
- Resolve hardware materials variances jointly with supply chain and area budget officers and report on the progress.
- Respond to internal audit queries on hardware materials
- Prepare stock sheets for all materials for quarterly and annual stock takes.
- Share variance analysis reports on a monthly basis with stores officers and other relevant user
- Participate and guide staff on quarterly stock take of hardware materials.
- Tag acquired and accepted assets in the area.
- File all the signed stock sheets for all groups after all stock takes i.e. quarterly and end of year stock take.
- Verifying and posting of supplier invoices in the SAP system.
- Comply with accident/incident reporting procedure.
- Reconciliation of medical service providers accounts using the SAP system.

**September -December 2016.**

**Brighter brand promoters ltd.**

Position: Accounts assistant

Duties

- Receive payments and posting them in the accounting system (quick books).
- Undertaking bank reconciliations.
- Review of customer balances and follow up on overdue debts.
- Receipt of stock and doing stock reconciliation's daily.
- Handling of petty cash and Airtel money and their reconciliations.
- Handling customer care issues related to Airtel products and services.

**June-August 2014**

**Kenya Wildlife service- Nairobi**

**As a full time attaché in the finance department, I was exposed to the following sections.**

- Vote book section.
- A.I.E (authority to incur expenditure)
- Revenue accounting.
- Bank reconciliation.
- Payroll reconciliation.
- Projects accounting.
- Payment voucher processing.
- Data capture.(sun system).
- Accounting for imprest.
- Suppliers' ledgers analysis.
- Record keeping

I also worked as a shop attendant in the Kifaru shop, assisting the cashier where I enhanced my skills and knowledge in Point of sales.

**Interests:**

Research & Community service.

Marketing and networking.

literature.

Athletics.

## **REFEREES**

**Please feel free to contact the under mentioned in regard to my competence, work ethic, performance and / or any other aspect with respect to me:**

Noel Mbashu  
Regional accountant -Nakuru  
Geothermal development company  
Phone no:0722659414  
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