



Contact
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Date of Birth
05.01.1995

PROFILE

To be the part of an energetic organization and utilize my knowledge, Skills and expertise to contribute towards organizational and professional brilliance.

SKILLS

- ✓ Strong skills in maintaining discipline and decorum.
- ✓ Computer skills
- ✓ Computer hardware / software maintenance
- ✓ Stock inventory.
- ✓ Customer services relations
- ✓ Strong communication
- ✓ Stock management
- ✓ Professionalism / punctuality
- ✓ Cash handling
- ✓ Internal Audits
- ✓ Supply management

SOFTWARE SKILLS

Microsoft Word	■ ■ ■ ■ ■ ■ ■ ■
Microsoft Office	■ ■ ■ ■ ■ ■ ■ ■
Mac Os	■ ■ ■ ■ ■ ■ ■ ■
Linux	■ ■ ■ ■ ■ ■ ■ ■
Adobe Photoshop	■ ■ ■ ■ ■ ■ ■ ■
Vista solutions	■ ■ ■ ■ ■ ■ ■ ■
Pos	■ ■ ■ ■ ■ ■ ■ ■

LANGUAGES

English	■ ■ ■ ■ ■ ■ ■ ■
Urdu	■ ■ ■ ■ ■ ■ ■ ■

WASEEM AHMAD

EDUCATION

2009 - 2010
Cental model high school
Matric

2011 - 2013
Peak solutions
F.a

EXPERIENCE

The Lounge by NYLA
Experience as a Sales executive for 1 year

TransData International
4 years Experience as a Customer Support Representative

HOBBIES



reading books



SEO



Making profits



Singing & music