

ANUSHREE MAKKAR

CA, CS, B. Com, M. Com

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Career objective

Inculcating ample knowledge to nurture professionally and personally by working with an organization wherein the journey and not the job will be the destination.

Academia

Qualification	Institution	Year
CA	ICAI	2012
CS	ICSI	2015
M.Com.	MLSU	2014
B.Com.	MLSU	2011
HSC	St. Mary's Convent Senior Secondary School, Udaipur (Raj.)	2008
SSC	St. Mary's Convent Senior Secondary School, Udaipur (Raj.)	2006

Work Experience

K. K. Gupta Constructions Private Limited, Udaipur

(September 2019 – January 2020)

A business entity involved in Civil Construction Works and offering comprehensive solutions for Infrastructure Development.

Worked as Accounts Officer of the Company and handled various statutory compliances (GST, TDS, etc.), finalisation of financial statements, filing of TDS and Income tax returns.

Techno Creation India Private Limited, Udaipur

(August 2013 – September 2019)

Techno Creation India Private Limited is a registered company headquartered at Udaipur (Rajasthan) as Designer, Consultant, Supplier, Fabricator & Erector for all type of Mechanical, Electrical & Civil works.

Worked as Commercial Manager for the Company.

Key responsibilities:

- Involved in overall business planning and budgeting
- Handling meetings with clients and giving presentation on behalf of the Company
- Cost analysis of various business projects
- Preparation of quotations, purchase orders, sales orders etc.
- Compliance check of Internal Controls and regulatory requirements including internal audit
- Interviewing new employees and training them for smooth transition
- Finalisation of financial statements
- Experience of working on Tally and ERP 9

Major clients:

- Coromandel International Limited
- Balaji Operations and Services Private Limited
- MUSCAT Fertilizer Company, Oman
- SASA Biochem Limited

Miraj Group (Internal auditor with M/s Jhanwar & Associates, Udaipur)**(Jan 2013 – July 2013)**

M/s Jhanwar & Associates provides the best range of chartered accountants, tax consultants & placement service employer for accounting & finance with effective & timely delivery.

Served as an internal auditor for 7 months in **Miraj Group, Udaipur** with exposure in the following areas:

- Operational audits – Includes verification of internal controls are adequate and working as intended by the management
- Financial Statement Audits – Includes fairness of the financial data
- Management & Special Requests – Includes review on management's special request

M/s Sampatilal Bohara & Co, Udaipur

Sampati Lal Bohra & Company - is a leading Service Provider of Income Tax Services, Sales Tax, Audit Tax from Udaipur, Rajasthan, India

Served internship with exposure in the following areas:

- Helped in finalisation of accounts
- Preparation of Audit Report
- Stock audit
- Compliance check of Internal Controls and regulatory requirements including internal audit

Major clients:

- Peacock Industries Limited
- The Mahila Urban Co-operative Bank Ltd.
- Manikya Lal Verma Shramjeevi College
- Rajasthan Mahila Vidhyalay
- Associated Soapstone Distributing Company Pvt. Ltd.

Technical competence and strengths

- Proficient with MS Office tools
- Working knowledge of Tally system and ERP 9

Achievements

- Secured rank in Commerce Talent Search Examination during school
- Honoured in school as most active participants in various activities particularly debate
- Appointed as the Vice Captain in school
- Secured 2nd position in group dance competition in school

Personal Dossier

- Date of birth : 24 May 1990
- Address: : 669, Hiran Magri Sector 11, Udaipur (Rajasthan)
- Marital status: : Married
- Hobbies: : Dancing and reading
- Strengths: : Self-motivated, Keen Learner, Optimistic, Critical and Logical Thinker