**Resume**

|  |  |
| --- | --- |
| **S. Janarthanan**  Alamadu union office back side,  Pallipalayam, Erode-638008  E-Mail ID:jsekar199@gmail.com  Mobile No: 8778056584 |  |

OBJECTIVE

Aim to be associated with a progressive organization that gives me the scope to apply my knowledge and skills and to involve, part of the team that dynamically works towards the growth of the organization.

EXPERIENCE

|  |  |  |  |
| --- | --- | --- | --- |
| COMPANY | FROM | TO | DESIGNATION |
| CEPHA IMAGING PVT BANGALORE | 10-5-2007 | 30-8-2010 | JUNIOR PRODUCTION EXECUTIVE |
| ZAZA EUNICE PVT CBE | 01-09-2010 | 01-02-2012 | PRODUCTION HANDLING FOR XML ( CSR) |
| CENVEO PUBLISHING SERVICE BANGALORE | 19-3-2012 | 30-6-2013 | ASSOCIATE e-publishing |
| IMPELSYS INDIA PVT | 11-8-2014 | 01-18-2016 | Senior Technical Editor |
| SELF EMPLOYMENT (AMAZON MECHANICAL TURK) | 01-18-2016 | 20-11-2022 | ADVANCED EXCEL WORK |
| ANTARES PUBLISHING SERVICE | 07-12-2020 | Till Now |  |

WORKING KNOWLEDGE AND SKILS

|  |  |
| --- | --- |
| WORKING KNOWLEDGE | CONTENT EDITING, PROOF READING, E-PUB CREATION, LAYOUT TESTING |
| PROFREADING AND CORRECTION | OUP BOOKS, SAGE, TANDF CLIENTS |
| WORD | WORD PAGENATION, MS OFFICE 2003,2007,2010 |
| APPLICATIONS | ULTRAEDIT, INDESIGN |
| ADVANCED EXCEL | BASIC & ADVANCED EXCEL  DATA VALIDATION  EXCEL FORMULAS  H AND v LOOKPS  PIVOT TABLES |

**WORKING KNOWLEDGE AND SKILS**

I have all over above 7years experience in various platform, IT, Admin & Management, Leading, Testing and Analysing, Quality checking and Quality Assurance team. I will learn and work new technology and updates, I will give my full involvement with patient my work.

**ACADEMIC PROFILE**

|  |  |
| --- | --- |
| **B.Sc Computer Science** | |
| Institution | Bishop Appasamy College of Arts & Science  Race Course, Coimbatore-641018 |
| Year of Passing | 2007 |
| Percentage | 70% |
| **H.S.C** | |
| Institution | C.S.I Boys Higher Secondary School, Erode |
| Year of Passing | 2004 |
| Percentage | 65% |
| **S.S.L.C** | |
| Institution | C.S.I Boys Higher Secondary School, Erode |
| Year of Passing | 2002 |
| Percentage | 62% |

TECHNICAL SKILLS

|  |  |
| --- | --- |
| WORKING LANGUAGE | XML, HTML |
| OPERATING SYSTEM | WINDOWS 98, 2000, XP |
| OFFICE AUTOMATION | MS-OFFICE, POWER POINT, |
| REPORTING | MS-EXCEL |

**PERSONAL STRENGTH**

1. Self Confidence
2. Willingness to learn new technologies
3. Positive Attitude
4. Smart Work

**LANGUAGES KNOWN**

1. To Speak : Tamil, English, Telugu
2. To Read & Write : Tamil, English

**PERSONAL PROFILE**

Fathers Name : G. Saker

Date of Birth : 10-10-1985

Age : 36 Yrs.

Gender : Male

Address : Alamadu union office back side, Pallipalayam, Erode-638008.

Phone number : 8778056584

Marital Status : Single

Nationality : Indian

**DECLARATION**

I hereby declare that the above furnished details are true to the best of my knowledge.

Yours,

Place: Pallipalayam

Date:16/09/2020

**[S. Janarthanan**]