

Resume of

Md. Faysal Hossain

C/P:- Abdul Latif

Vill: Moddomtola, P.O: Barkait.

P.S: Chandina. Dist: Cumilla.

Cell No: 01865264728.

E-mail: faysalhossain474369@gmail.com



Career Objective

Searching for a desirable opportunity with which I will have the scope in utilizing my skills and potentially to do something innovate from which I will be able to enhance my knowledge and efficiency. I will achieve extreme capability in the field of organizing, management and motivation through sincerity, creativity, enthusiasm, hard work, ethics and brilliance. I am also interested in the field of information technology. I will Moreover, serve for the welfare of the society, country and the culture & economy through the assigned responsibility.

Educational Qualifications

Bechelor of Social Sciences(B.S.S)

Cumilla Gov't Collage.

Group:Political Science

Board: Comilla

Passing Year: 2020

Result CGPA-3.05

Higher Secondary Certificate (H.S.C)

Nimsar Junab Ali College.

Group: humanities

Board: Comilla

Passing Year-2016

Result: GPA-3.42.

Secondary School Certificate (S.S.C)

Pihor Rahmania Islami Dhakil Madrasha.

Group: Science

Board: Madrasha

Passing Year-2014

Result: GPA-4.38.

Competitive Strength

Career Strengths:

- Confident, Creative.
- Good interpersonality, communication skill.
- Hard worker, Good presenter and.
- Good academic result.

Language Proficiency:

- Proficient in both English and Bengali.

Interest:

- Traveling, Organizing, Reading and Friendship.

- Communicating & Motivating People.
- Challenging Job.
- Music & Other Cultural Programs.
- Playing Cricket, Football & Badminton.

Computer Proficiency:

Office Package: Microsoft Word, Microsoft Excel, Microsoft Access, Microsoft Power Point, Microsoft Windows XP(2007-10), and internet free hand skill, Browsing & E-mail Literacy. Hardware and Software Troubleshooting. Computers are well versed on all types of operating systems.

Work Experience:

Position: IT Officer

Organization: AKH Stitch Art Ltd. (AKH Group)

Period: 02.08.2021 to till now

Position: IT Officer

Organization: Development Initiative for Social Advancement (DISA)

Period: 15.01.2018 to 30.09.2021.

- Computer Hardware Knowledge. • Computer Software Knowledge. • Internet Applications. • Networks
- Operating Systems • Troubleshooting. • Internet Security • Data Privacy. • Programming Languages.
- Database Administration. • Data Synchronization. • Social Media Experience. • Project Management
- Technical Writing. • Network Architecture. • Quality Assurance. • Technical Support. • Software Installation
- Adobe Creative Suite. • Maintaining servers, routers, and PCs. • configuring, managing, and maintaining networks. • Backup management. • Microsoft Office. • LAN technology. • CCTV Installation and Maintains
- Data Entry. • Official Software Maintains. • Software user- Office365, Micro tic, ERP, Microsoft outlook, Payroll, Microfin360 Software.

Personal Information

Name : Md. Faysal Hossain

Father's Name : Abdul Latif

Mother's Name : Renu Begum.

Date of Birth : 03 Jan 1998

Nationality : Bangladeshi (by birth)

Gender : Male

Religion : Islam

Marital Status : Married

Height : 5'9"

Weight : 78kg

National ID No. : 7804389885.

Present Address: Vill: Moddomtola, P.O: Barkait.

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Announcement:

I, hereby am stating that all information mentioned above is absolutely correct with the best knowledge.



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(Md. Faysal Hossain)

Date: