ASIM ALI



**Personal Details:**

**Father’s Name** Muhammad Aslam

**Date of Birth:** 24-04-2001

**C.N.I.C**: 34202-7490838-1

**Nationality**: Pakistani

**Domicile**: Kharian

**Marital Status**: Single

**Religion**: Islam

**Current Mailing Address:**

VILLAGE JHANTLA P/O GULYANATEHSIL KHARIAN DISTRICT GUJJRAT

**Contact Numbers:**

Cell no: 00971582494126

00923187844240

## E-mail Address:

## Asimawan2181@gmail.com



* **Objectives:**

I’m seeking for a challenging environment to improve my technical skills & abilities with having so much confidence & potential.

* **Academic Qualification:**
* **Matriculation** from **GOVT HIGHT SCHOOL DHING GUJRAWALA BOARD**
* **Intermediate from Superior Collage Kharian Gujrawala Board**
* **Technical Qualification:**
  + - **SAP inventory**
    - **ERP**
* **Experience:**
* **Worked from January-2023 at Hunor Foundation**
* Data input, storage, manipulating, interpretation, and backup
* Converting raw data into useful information
* Creating reports for management
* Running statistical analytics on data batches
* **Specialized Subjects:**
* **Microsoft Office MS WORD MS EXCEL POWER POINT**
* **Window installation & activation**
* **Trouble Shoot**
* **Network Sharing**
* **Team viewer Meeting**
* **Software installation**
* **Computer Hardware**
* **Printing & Scanning**
* **Social Media Account Handling**
* **SEO**
* **Word press & Blogging**
* **Canva**
* **Google ads / Facebook & Instagram ads/YouTube ads**
* **Google my Business Google my merchant Google Trends**
* **Amazon**
* **Noon Application**

**Technical Skills:**

* Team Leading and supervising
* Able to use initiative and make quick decisions
* Able to work independently and efficiently to meet deadline
* Ability to lead in certain difficult situations
* Monitoring and Reporting
* Providing opportunities for future growth and advancement.
* **Computer Skills:**
* Knowledge about Internet, Microsoft Office, Computer Windows & Computer Hardware.
* **Languages:**
* Fluent in writing and Speaking **ENGLISH, URDU & PUNJABI.**
* **Hobbies**
* Playing Football and Gardening